



Armidale Ex Services Memorial Club Limited CoVID-19 Management Policy

The Armidale Ex Services Memorial Club aims to provide a place of work that is safe, and one that minimises the risk of being infected with or spreading CoVID-19. This duty of care extends to all staff, club members, visitors, volunteers, contractors, and members of the general public associated with our business and covering all work locations.

The minimum standard acceptable to the Armidale Ex Services Memorial Club are those prescribed in Safework Australia's national guidelines that detail techniques to prevent the spread of CoVID-19 combined with any current legislation, regulations, restrictions and standards applicable to the state of New South Wales.

In addition, it is our objective to achieve and maintain hygiene, health, safety, and welfare standards in excess of the stated minimum for the workplace. This is done with the implementation of effective systems for identifying, assessing, and reporting potential spread risks and eliminating or controlling the same as reasonably as is practicable.

All managers and staff members are held accountable with their stated roles and responsibilities and measures of their performance in their position descriptions. Managers are held responsible for these accountabilities, through performance reviews, and their commitment to the CoVID-19 and regular reviews of their compliance to the club's policies and procedures.

To demonstrate the Armidale Ex Services Memorial Club's commitment to this policy, we will ensure that there is ongoing CoVID-19 training in the workplace combined with the provision of appropriate personal protective equipment and support for any staff members who have concerns.

The Armidale Ex Services Memorial Club is committed to ensuring that there is CoVID-19 related consultation and participation amongst its staff. Staff members are not expected to conduct any work that they reasonably consider places them at risk of contracting CoVID-19. Every person at the Armidale Ex Services Memorial Club is responsible for ensuring that measures implemented to prevent the risk of CoVID-19 spread are being followed.

Signed:

A handwritten signature in black ink, appearing to read 'Scott Sullivan', is written over a horizontal line.

Scott Sullivan - CEO

Date: 19th May 2020

Review Date: 19th November 2020.